



Auburn's Community Matching Grant Program

Office of Equity

The City of Auburn's Neighborhood Program offers Community Matching Grants to create and support partnerships between the City of Auburn and community groups and organizations to produce resident-initiated projects. For further details about the program visit us online at auburnwa.gov/matchinggrants.

If you or someone from your community needs help filling out the application in a language other than English, please contact us to receive translation services.

For questions or to submit a Matching Grant application contact:

Chris Lovings
Neighborhood Programs Coordinator
25 W Main St
Auburn, WA 98001
NeighborhoodPrograms@auburnwa.gov
253-876-1988

Community Matching Grant Application Form

Community Name: _____

Tax ID Number of incorporated entity (either the HOA or partner agency): _____

Project Coordinator: _____ Phone #: _____

Email: _____

Address for Project Coordinator: _____

Partnering Organization (if applicable): _____

Partnering Organization Project Coordinator (if applicable): _____

Phone #: _____ Email: _____

Address for Partnering agency (if applicable): _____

Why was the Project Coordinator(s) chosen or why did they volunteer for the position? (Please use additional paper if you need more space.)

Project Title: _____

Grant Type Requested (can mix different grant options, but total must not exceed \$2,500):

_____ Community Improvement Grant (max \$2,500)

Focused on:

- *Creating an attachment between residents and their community*
- *Supporting physical, social and mental well-being of residents*
- *Maintaining safe and beautiful communities in Auburn*
- *Increasing opportunities for residents to be civically engaged*

_____ Community Event Grant (max \$1,500)

Focused on organizing community events including potlucks, block parties, holiday gatherings, and more.

_____ Community Clean-Up Grant (max \$1,500)

Focused on organizing community clean-up campaigns such as hauling-away junked cars, appliances, and renting temporary dumpsters.

Total Amount Requested: \$ _____

Common Boundaries of the Target Community. You may attach a map with the area outlined or describe the boundaries relative to existing streets or other landmarks. (Please use additional paper if you need more space.)

Approximately how many homes/businesses are in your designated community group?

Summary of project and projected project timeline: (Please use additional paper if you need more space.)

Projected Outcomes and Benefits: How will your proposed project benefit your community Area? (Please use additional paper if you need more space.)

In your opinion, which of the following goals fits your project:

- Creates an attachment between residents and their community
- Supports physical, social and mental well-being of residents
- Maintains safe and beautiful communities in Auburn
- Increase opportunities for residents to be civically engaged
- Other (please describe): _____

What steps are you taking, or plan to take, to include everybody who lives or does business in your area?

- Door-to-door flyers
- Facebook group
- Email list serve
- Nextdoor
- Public Notices
- School Flyers/Bulletins
- Advertisements
- Other, please describe: _____

How does your project involve and/or accommodate youth, seniors and special needs populations? (Please use additional paper if you need more space.)

Does the project require on-going maintenance?

Yes No

If yes, who will take responsibility for long-term maintenance?

Project Budget

What is the total cost for the project? \$ _____

How much are you asking for from the City? \$ _____

How much do you propose to offer as a match (*this must be equal to, or more than, the amount you ask from the City*)? \$ _____

How do you propose to satisfy your required match?

_____ Volunteer hours.* Estimated hours _____

*If volunteer hours will be used to meet the match, please fill out the volunteer part of the Support Form.

_____ Cash match. Estimated cash \$ _____

_____ Donation of materials

_____ Donation of services

Detailed Proposed/Estimated Project Budget Worksheet

*If your project will be done by a contractor, please provide the detailed estimate(s) from the contractor when you submit your application. If this is the case, and you are paying for half (or more) of the project cost as your match, the below worksheet is not required, the estimate(s) will be enough.

Community Match: What your group will do to meet the match. Detail the volunteer hours, cash match and/or services/items to be donated		City Funds (Matching Grant): Receipts you will submit to the City to be reimbursed by the Grant	
Dollar Amount	Description	Dollar Amount	Description
<i>Example: \$80 (2 volunteer hours valued at \$40/hr)</i>	<i>Volunteer hours to install beehive</i>	<i>\$80</i>	<i>Funds to purchase a beehive for installation</i>
Subtotal:		Subtotal:	

Final Project Total:

Name (print)	Address	Phone Number	Supports Project (Y/N)	Volunteer: # of hours pledged?	Signature

Total Number of Volunteer Hours Pledged:

Total Number of Volunteer Hours Completed:

Name of Grantee: _____

Signature of Grantee: _____

Date of Submission: _____

OFFICE USE ONLY	
Does Volunteer Hours Completed Satisfy the Match?	Y / N
Name of Staff Member _____	Signature _____